

**WOLVERHAMPTON CCG**

**PRIMARY CARE JOINT COMMISSIONING COMMITTEE**  
**Tuesday 7<sup>th</sup> March 2017**

<b>Title of Report:</b>	<b>Primary Care Operational Management Group Update</b>
<b>Report of:</b>	Sarah Southall – Head of Primary Care, Wolverhampton CCG
<b>Contact:</b>	Sarah Southall – Head of Primary Care, Wolverhampton CCG
<b>Primary Care Joint Commissioning Committee Action Required:</b>	<input type="checkbox"/> <b>Decision</b> <input checked="" type="checkbox"/> <b>Assurance</b>
<b>Purpose of Report:</b>	To provide an update on the Primary Care Operational Management Group
<b>Public or Private:</b>	The report is suitable for the Public meeting.
<b>Relevance to CCG Priority:</b>	
<ul style="list-style-type: none"> <li>• <b>Domain 4:</b> Planning (Long Term and Short Term)</li> </ul>	Planning for the CCG Primary Care provision to be fit for purpose in line with NHSE recommendations.
<ul style="list-style-type: none"> <li>• <b>Domain 5:</b> Delegated Functions</li> </ul>	Fulfilling the delegated responsibility of jointly managing primary care.



## **1. BACKGROUND AND CURRENT SITUATION**

- 1.1. The Primary Care Operational Management Group met on Tuesday 21<sup>st</sup> February 2017 and this report is a summation of the discussions which took place.

## **2. MAIN BODY OF REPORT**

### **2.1 Zero Tolerance Service Specification**

Further the CCG Zero Tolerance Service Specification being agreed a policy and procedural notes was shared with the group for comment. Practices were due to be approached to determine expressions of interest to deliver the service.

### **2.2 General Practice Forward View Implementation Plan Update**

An update was provided on the training programme associated with the General Practice Forward View. The Care Navigation and Signposting Training Programme for Admin and Receptionists have been confirmed as four half day sessions and details will be circulated to the Practices.

### **2.3 Full Delegation**

The group were informed the CCG were still awaiting an update Primary Care Hub Memorandum of Understanding. The second handover meeting with NHS England has taken place and plans continue to be progressed. An internal Task and Finish Group has been arranged for the 27<sup>th</sup> February 2017.

### **2.4 Primary Care Quality Update**

Discussions took place regarding the Friends and Family data submission and those Practices not submitting data which continues to fluctuate. The group discussed how they will continue to monitor and evaluate the results receive into more meaningful data. The recent infection prevention audit results were shared which outlined improvement from previous months.

### **2.5 Safeguarding/SEND Notes of Meeting and Proposed Processes**

The group were provided with an update and proposed processes for payment of Safeguarding and SEND reports for Primary Care. It was confirmed there would be Team W session in May and June which will focus on the process and the completion of reports.



## 2.6 Demand Management Plan

The revised Demand Management Plan will be shared at the next Primary Care Operational Management Group Meeting in March 2017.

## 2.7 Extend Opening - Christmas and New Year Opening CCG Scheme

The group were presented with the evaluation on the performance of the CCG funded Primary Care Medical Care Services during Christmas and New Year period for 2016/17. The pilot consisted of 5 GP Practices covering Primary Care Home(s) who dealt with 465 patients during the period of which 446 were GP appointments and 19 were nurse appointments. A patient satisfaction survey was undertaken with 138 responses received which is a 29.7% return rate and provided an overall positive response.

## 3. RECOMMENDATIONS

- 3.1 The Committee is asked to note the progress made by the Primary Care Operational Management Group.

**Name: Sarah Southall**  
**Job Title: Head of Primary Care**  
**Date: 27<sup>th</sup> February 2017**

